

## Regular Attendance



Regular school attendance is crucial for your child's educational progress. Being present allows children to form lasting friendships, develop essential interpersonal skills, and contribute to better mental health and overall well-being.

## Authorised Absences



Schools must only grant leaves of absence for specific circumstances set out in the 2024 attendance regulations.

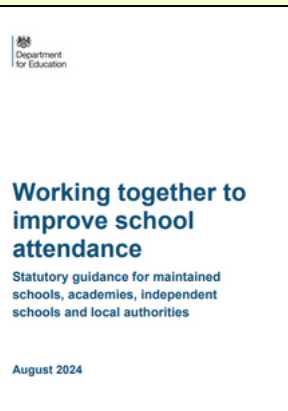
### The permitted circumstances are:

- Taking part in a regulated performance or employment abroad
- Attending an interview
- Study leave
- A temporary, time-limited part-time timetable
- Exceptional circumstances

See the guidance (paragraph 37).

Unfortunately a need or desire for a holiday or other absence for the purpose of leisure and recreation would not constitute an exceptional circumstance.

# SCAN ME!



## Penalty Notice Changes



There are significant changes to penalty notices for unauthorised absences during term time, effective from 19 August 2024.

What you need to know:

Penalty after 10 sessions (5 days) of unauthorised absence in a rolling 10-school week period.

This includes late arrivals after the register closes. The 10 school weeks may span different terms or school years.

1

New penalty rates:  
**£160** per parent per child, **£80** if paid within 21 days.

2

Second offence within 3 years:  
**£160** with no discount.

3

Max 2 penalties in 3 years per child. Further offences may lead to prosecution.

**Regular attendance helps your child succeed!  
Contact us if you have any questions.**

## Late to School



Registration closes at 9.00am and registers are closed at 9.30am. The guidance states, 'If a pupil...arrives...after the register has closed, the attendance register must be amended to record them as absent using code U or another absence code that is more appropriate.'

This means that a child who arrives after 9.30am will be marked as an unauthorised absence, unless there is a reason set out in the authorised absences section.



# ATTENDANCE UPDATES

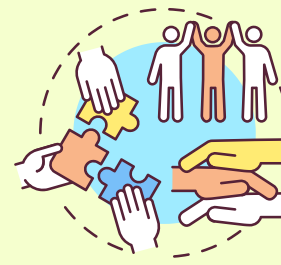
*New Statutory Government Guidelines for 2024*

## Academic Benefits



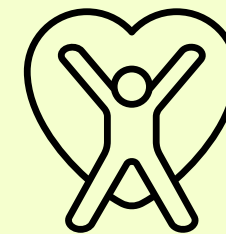
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|--------------------------------|--|
| <i>Better Learning</i>         | Regular attendance helps children keep up with learning and understanding.               |
| <i>Steady Progress</i>         | Attending school every day means students don't fall behind and can stay on track.       |
| <i>Higher Grades</i>           | Being in school regularly gives children more chances to improve their marks.            |
| <i>Increased participation</i> | Regular attendance helps children get involved in lessons and activities.                |
| <i>Extra Support</i>           | Children who attend regularly have better access to teachers and extra help when needed. |

## Social Benefits



|                               |  |
|-------------------------------|--|
| <i>Improved Social Skills</i> | Being in school helps children make friends and learn how to work with others. |
| <i>Sense of Belonging</i>     | Attending regularly helps children feel part of the school community.          |
| <i>Teamwork</i>               | Working with classmates in lessons and activities builds teamwork skills.      |

## Wellbeing Benefits



|                            |  |
|----------------------------|--|
| <i>Emotional Stability</i> | Routine helps children feel secure and less anxious.                                     |
| <i>Good Habits</i>         | Regular attendance builds important life skills like time management and responsibility. |



If you would like more information about the government statutory guidelines and the school policy, which can be found on our website, please email: [headteacher@uplandsmanor.sandwell.sch.uk](mailto:headteacher@uplandsmanor.sandwell.sch.uk)

## Additional Support



Following the new government statutory guidance around attendance, we want to reiterate the support that is available to our young people and their family.

At Uplands Manor Primary School, we are committed to fostering a supportive and nurturing environment that prioritises the mental health and wellbeing of every student.

Our dedicated Wellbeing Support Team is here to provide the resources, guidance, and care needed to help students thrive both academically and personally. You can find out more about our Wellbeing support on our website: [uplandsmanor.sch.life](http://uplandsmanor.sch.life)

There are several external agencies who also provide support for young people and their families. Click the logo to find out more information:

**Autism West Midlands**  
[autismwestmidlands.org.uk](http://autismwestmidlands.org.uk)

**Supporting autistic people and those who care for them**  
0121 450 7575

**CAMHS**  
[blackcountryminds.com](http://blackcountryminds.com)

**Children & Adolescent Mental Health Service**  
0121 612 6620

**Murray Hall Community Trust**  
[murrayhall.co.uk](http://murrayhall.co.uk)

**Supporting young people with their mental health and wellbeing** 01902 826306

**Reflexions**

**Additional mental health support to children and young people aged 4 to 18**  
0121 612 6620

**SinglePoint**  
[singlepointplus.org](http://singlepointplus.org)

**Services to support families in Oldbury and surrounding areas** 0121 544 1393

**Young Minds**  
[youngminds.org.uk](http://youngminds.org.uk)

**Free, confidential online & telephone support**  
0808 802 5544